

## FP&M EMPLOYEE RECOGNITION

# Award Categories

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The [FP&M Employee Recognition Awards](#) highlight FP&M employees, both as individuals and teams, for their outstanding contributions over time in providing excellence in facilities and services for our university community. This program showcases diverse, noteworthy contributions and recognizes FP&M employees for teamwork, creative solutions, customer service, commitment to excellence, and exceeding the expectations of their position. All FP&M employees are eligible for these five awards:



### Teamwork Award

Recognize people who work together to achieve a common goal. Nominate a coworker or team that:

- Maintains effective working relationships with coworkers, supervisors, or customers
- Encourages teamwork by recognizing and promoting employee strengths
- Acknowledges the strengths of all employees and encourages teamwork
- Collaborates and cooperates when solving problems
- Supports UW--Madison values to achieve positive results together



### Customer Service Award

Recognize a person or team who builds positive relationships and gives customers more than what they expect. Nominate someone who:

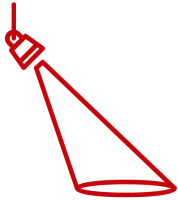
- Uses personal expertise and customer feedback to solve problems
- Handles customer concerns or customer requests quickly and effectively
- Has a respectful and friendly attitude with all customers
- Manages challenging customer service situations in a way that upholds UW-Madison values

## Going Above and Beyond Award



Recognize a person or team for contributions beyond their job description. Nominate someone who:

- Acts in a way that positively influences the entire group or energy
- Does more than the job description requires (i.e., volunteering)
- Takes initiative to respond to difficult or unexpected events
- Exceeds goals and expectations
- Promotes employee morale and integrity in the workplace



## Unsung Individual Award

Recognize a person or team who has made significant everyday contributions to their workplace and UW-Madison. Nominate someone who:

- Demonstrates integrity by being trustworthy, respectful, and accountable
- Consistently works towards team success
- Performs work accurately and follows professional standards
- Promotes high standards for honesty, responsibility, and perseverance
- Shares job-related knowledge and available resources with others
- Follows through on commitments



## Creative Solutions Award

Recognize a person or team who uses inventive solutions to improve ideas or processes. Nominate someone who:

- Embraces change as an opportunity for improvement and continuous learning
- Participates in collaborative problem-solving and comes up with practical solutions
- Ensures a safe and healthy campus and work environment by following established procedures and protocols for their job functions at all times
- Independently finds and uses sustainable, effective, and efficient resources

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**Have questions? Need help?**

Email the Recognition Team at [recognition@fpm.wisc.edu](mailto:recognition@fpm.wisc.edu).

For more information, or to nominate one of your colleagues, please visit [inside.fpm.wisc.edu/employee-recognition](https://inside.fpm.wisc.edu/employee-recognition).